

# 34<sup>TH</sup> ALASKA STATE LEGISLATURE

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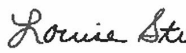
## SENATE AND HOUSE RULES COMMITTEES

### MEMORANDUM

**DATE:** January 22, 2025

**TO:** All Members of the 34<sup>th</sup> Alaska State Legislature

**FROM:** Senator Bill Wielechowski, Chair   
Senate Rules Committee

Representative Louise Stutes, Chair   
House Rules Committee

**RE:** Capitol Committee and Conference Room Scheduling

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The use of committee or conference rooms by Senate and House members for purposes of caucuses, small gatherings, constituent meetings, or any other legislative function is allowed.

However, when requesting the use of a committee or conference room in either the Senate or House, please contact the appropriate scheduler listed on the attached sheet.

Please contact either of our offices for additional information or questions regarding this memorandum.

# 34<sup>th</sup> Alaska Legislature Committee Room Scheduling

## House Committee Rooms

### Capitol Building

Contact the House Sergeant-at-Arms, Micaela Bradner, at 465-3869 for the following:

- Bettye J. Davis Room, 106
- Ramona Barnes Room, 124
- Max Gruenberg Room, 120

Contact Rep. Andy Josephson's Office, Sharon Johnson, at 465-4939, for the following:

- Al Adams Finance Room, 519
- 5<sup>th</sup> Floor Conference Room, 525

### Thomas Stewart Legislative Office Building (TSLOB)

Contact the House Sergeant-at-Arms, Micaela Bradner, at 465-3869 for the following:

- House Conference Room, 102

## Senate Committee Rooms

### Capitol Building

Contact the Senate Sergeant-at-Arms, Matt Simpson, at 465-4987 for the following:

- Combined Bettye Fahrenkamp / John Butrovich Room, 203/205
- Jan Faiks Conference Room, 431

Senate Finance Room, 532, requires Intranet application:

<https://intranet.akleg.gov/misc/senate-finance-committee-room-scheduling.php>

### Thomas Stewart Legislative Office Building (TSLOB)

Contact the Senate Sergeant-at-Arms, Matt Simpson, at 465-4987 for the following:

- William Beltz Room, 105